

ARRANGEMENT CONFERENCE

Checklist

Please bring the following information and items with you to complete the final arrangements for your loved one. Any of the information may be emailed to Info@MeesonFamily.com for your convenience.

- Legal name (including maiden name)
- Social security number
- Date of birth
- Veteran's discharge paperwork (DD-214)
- Parent's names (including the deceased's mother's maiden name)
- List of survivors for obituary
- Clothing and undergarments (long sleeves and high neckline, shoes are optional)
- Glasses
- Jewelry (rosary, watch, rings, earrings, necklace, etc.)
- Pictures (recent photograph for hairdresser and obituary)
- Up to 50 Photos for DVD Life Tribute (we will scan loose photos for your family, you can provide us with a digital file on a CD or Flash Drive, or you can email the photos to the above address)
- Momentos or other personal items to be placed out for visitation or in casket (veteran's medals, framed photos, cards, keepsakes, other items of importance)
- Church and clergy (name and contact information)
- Cemetery information (deed and location)
- Insurance paperwork (original binder or most recent statement)
- Last place of employment (or longest occupation)
- Other _____
- Other _____
- Other _____



VAY-SCHLEICH & MEESON

Funeral and Cremation Chapels

Celebrate life.

GREECE CHAPEL
1075 LONG POND ROAD
585.227.2700

HILTON CHAPEL
38 EAST AVENUE
585.392.1500

MEESONFAMILY.COM